



**REQUIRED** – PLEASE COMPLETE **EVERY LINE**

Employee Name:

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Address: (# / Street / Apt)

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(City, State Zip)

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Date of Birth:

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Social Security Number:

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Marital Status: (Single, Married, Married but withhold at higher Single Rate)

Please Circle...

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Number of Dependents or Allowances:

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Rate of Pay: \$            / hr. OR    \$            Sal. per Payroll

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Date of Hire:

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**OPTIONAL** - Direct Deposit Information:

Bank Name: \_\_\_\_\_ Checking/Savings ← Circle

Bank Account Number:

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Bank Routing Number:

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